

# GUILDFORD CRICKET CLUB

## RULES

### CLUB

1. The Club shall be called the "Guildford Cricket Club" and shall play under the laws of the MCC. The colours of the Club shall be Claret, Pink and Black. The Headquarters of the Club shall be the Sports Ground, Woodbridge Road, Guildford, Surrey GU1 1DY.
2. The objects of the Club are:-
  - (a) to promote, organise and encourage amateur cricket in the Guildford area and community participation in the same;
  - (b) to provide club premises for members and to supply refreshments to members for consumption on such premises; and
  - (c) to organise throughout the year such social functions as the Club may consider desirable.
3. The Club shall consist of a President, Vice-Presidents, Playing Members, Non-Playing Members, Honorary Life Members, Life Members and Junior Members.
4. The Officers of the Club shall be the President, the Chairman, Captains, Vice-Captains, Secretaries, Treasurer, and Honorary Auditor, who shall retire annually, but shall be eligible for re-election. Nominations for the election of officers should normally be delivered to the Secretary prior to the General Meeting, at which the elections will take place, together with the names of the Proposer and Seconder, and with the agreement of the nominee. Nominations may also be made from the floor at the General Meeting subject to the agreement of the nominee.
5.
  - (a) The management of the Club shall be the responsibility of a General Committee which shall consist of the President, the Chairman, the Secretary, the Assistant Secretary, the Treasurer, the Captains, the Team Secretary, the Fixture Secretary, the Bar Secretary, the Junior Section Administrator, the Junior Section Director, the Club Welfare Officer and three other members of whom one shall be non-playing. The Committee shall have power to co-opt at any time such persons as they deem necessary, provided that the Bar Sub-Committee pursuant to Rule 18 will be made up only of elected members of the Main Committee and will not contain any co-opted members.
  - (b) The Committee may from time to time appoint such Sub-Committees (in addition to the Selection Committee and Bar Committee under Rules 16 and 18 respectively) as they may deem necessary or expedient and may depute delegate or defer to them such of the powers and duties of the Committee as the Committee may determine. Such Sub-Committees shall periodically report their proceedings to the Committee and shall conduct their business in accordance with the directions of the Committee.
  - (c) The Committee shall have power from time to time to make, repeal and amend such byelaws and regulations (non inconsistent with these Rules) as they shall think expedient for the internal management, use of the club premises and

facilities and well-being of the Club. All such byelaws and regulations shall be binding upon the members until repealed by the Committee or set aside by a resolution of a General Meeting of the Club.

6. (a) The Annual General Meeting of the Club shall be held in the month of April in each year upon a date and at a time to be fixed by the Committee for the following purposes:
  - (i) To receive from the Committee a report, together with a balance sheet and statement of accounts to be prepared by the Treasurer and audited by the Honorary Auditor for the preceding financial year.
  - (ii) To receive from the Committee a recommendation regarding the annual subscriptions.
  - (iii) To fix the annual subscriptions.
  - (iv) To decide on any resolution of which due notice as hereinafter provided has been given and to deal with any other appropriate business.

A copy of the report, audited balance sheet and Committee's recommendations regarding annual subscriptions shall be sent with the notice of the Meeting to each member not less than 10 days prior to the Meeting.

- (b) A General Meeting shall also be held during the month of October for the purpose of electing Officers for the following season. Ten days' notice of this Meeting shall be sent to each member.
7. The Secretary shall call a Special Meeting of Members when requested so to do by the Committee or in writing by 10 Members of the Club, and not less than 10 days' notice of such Meeting shall be sent to all Members stating the object, time and place of such Meeting.
8. The Treasurer shall keep a record of the income and expenditure of the Club, and shall submit to the AGM a Statement of Accounts duly audited by the Honorary Auditor.
9. The Club premises shall be open on such days and at such times as the Committee shall consider necessary for the requirements of the Club. The Club premises and all its facilities are available to members without discrimination.

#### LEASE OF PREMISES

- 9A. The Club occupies its premises at Woodbridge Road under a lease agreement dated 16<sup>th</sup> September 2002 with Guildford Borough Council. Membership of the Club entails being bound by the terms of this lease.

#### MEMBERSHIP

10. Membership of the Club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non discriminatory basis.

The Club may have different classes of membership and subscription on a non discriminatory and fair basis. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.

The Club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute. Appeal against refusal or removal may be made to the members.

Persons may not be admitted to membership of the Club, or be admitted as candidates for membership of any of the privileges of membership of the Club, without an interval of at least two days between their nomination or application for membership and their admission AND persons becoming members without prior nomination or application may not be admitted to the privileges of membership without an interval of at least two days between their becoming members and their admission.

### Playing Members

Anyone desiring to join the Club as a Playing Member must complete an application form. The application will then be considered at the first Meeting of the Committee, or Selection Committee, the latter having at least four Captains of XI's present.

### Non-Playing Members

Anyone desiring to join the Club as a Non-Playing Member must be proposed by a member of the Club, and be approved by either the Committee or the Selection Committee.

### Life Members

Any member of the Club non in arrears may become a Life Member on payment of 10 times his annual subscription.

### Honorary Life Members and Vice-Presidents

The Club in General Meeting shall be empowered to elect up to 5 Honorary Life Members and an unlimited number of Vice-Presidents.

11. The Annual Subscriptions, which must be paid before the 15<sup>th</sup> June in each season, shall be fixed by the Club at the AGM in each year. If any member's subscription is in arrears his membership may be terminated by the Committee.
12. No Non-Member or Non-Playing Member shall be invited to take part in any match except in the event of an insufficient number of Club Members being available.

If, in the opinion of the Committee, the conduct of any Member shall be injurious to the interest of the Club, the Secretary shall communicate with such Member so that he may have the option of explaining or withdrawing from the Club. His reply will be communicated to a meeting of the Committee called to deal with the matter and notice of such meeting shall be given to the Member in question, who may attend. If two-thirds of the members of the Committee present agree that such Member should be expelled, written notice shall forthwith be given him by the Secretary, and he shall cease thereupon to be a Member (subject to his having the right to appeal against removal to the members).

## VISITORS

13. Any Member of the Club may bring Visitors with reasonable frequency upon the Club premises, subject to any byelaws and regulations thereto, but the Committee shall have the power to refuse admission upon Club premises of any Visitor or person not being a Member of the Club upon such grounds as it shall consider proper, and shall have power to request such Visitor or person to leave the Club premises and, if necessary, shall cause any such Visitor or person to be removed therefrom. The Committee will from time to time delegate its powers under this Rule to such person or persons appointed by them to be in charge at that time of the Club premises. A guest shall not pay for any intoxicating liquor in or supplied by the Club.

## COMPLAINTS

14. All complaints shall be made in writing to the Secretary, who, if he shall be unable to deal with them himself, shall submit them to the Committee, whose decision shall be final, and in no case shall a servant be directly reprimanded by any Member.

## TEAMS AND GAMES

15. The Selection Committee shall consist of each Team Captain (or in his absence the Vice-Captain) and the Team Secretary together with one non-playing member who shall be appointed by the General Committee. This Committee shall select all teams and the Team Secretary shall be responsible for its meetings and the arrangements regarding notification of availability and selection.
16. The selection of fixtures shall be made by the Committee and arrangements for such fixtures by the Fixture Secretary or Fixture Secretaries.

## BAR

17. A Bar Committee of three Members shall be elected by the Committee at its first meeting, and the duties of the Bar Committee shall be to obtain the necessary supplies of liquid refreshments and cigarettes and to arrange for the sale of such supplies to Members on the Club premises.
18. Intoxicating liquor shall only be supplied during such hours (subject to the provisions of the Licensing Acts and all other relevant statutory provisions for the time being) as shall be authorised by the Committee, and until the Committee shall otherwise resolve the hours shall be as follows:-

Monday to Sundays:                      Noon to 11.00 pm

The Club may extend its licensable activities by an extra 2 hours on 12 days a year, provided that details are notified to the police and licensing authority ten days in advance.

## MATCH FEES

19. Each player taking part in a match shall pay a Match Fee, the amount to be decided annually by the Committee. The amount collected shall be used to defray part of the cost of transporting players to away matches during the season.

## JUNIORS

20. A Junior Committee consisting of the Junior Section Administrator, Junior Section Director and not more than four other members shall be appointed by the General Committee at its first meeting. In doing so the General Committee shall have regard to the recommendations of the Junior Section Administrator and the Junior Section Director. The Junior Section Administrator shall be responsible for its meetings. The Junior Committee shall be responsible for all Junior matters.

“Junior” for the purposes of these Rules means members under the age of 18.

“The Club will ensure a duty of care to all members of the Club by adopting and implementing the ECB ‘Safe Hands – Welfare of Young People in Cricket’ policy and any future versions of the policy”.

## PROPERTY AND FUNDS

21.

- (i) The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules and all surplus income or profits are reinvested in the club.
- (ii) The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, away-match expenses, post match refreshments and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Finance Act 2002.
- (iii) The Club may also in connection with the sports purposes of the Club:
  - (a) sell and supply food, drink and related sports clothing and equipment;
  - (b) indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).
- (iv) The Committee will have due regard to the law on disability discrimination and child protection.

## WINDING UP

22.

- (a) The members may vote to wind up the Club if not less than three quarters of those present and voting support that proposal at a properly convened general meeting.
- (b) The Committee will then be responsible for the orderly winding up of the Club’s affairs.
- (c) After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following:
  - (i) to another Club with similar sports purposes which is a registered charity and/or

- (ii) to another Club with similar sports purposes which is a registered CASC and/or
- (iii) to the Club's governing body for use by them for related community sports.

#### ALTERATIONS AND ADDITIONS

- 23. Any addition or alteration to the Rules can only be made at a General Meeting of Members. Not less than 28 days' notice of such proposed addition or alteration must be given to the Secretary in writing, who shall incorporate the proposal in the Agenda and notice of the Meeting to be sent to Members not less than 10 days before the date of such Meeting.
- 24. Every Member shall be entitled to a copy of the Rules.

*Rules as revised by General Meeting on 29.09.05*